Fairfield Homeowners Association

P.O. Box 12237
Beaumont, TX 77726
www.fairfieldsubdivision.com

Management Company
Mitchell M. Koop, CPA PC
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June 1, 2016

Property Owners:

The Fairfield Homeowners Association (FFHOA) Board of Directors has recently voted to adopt Bylaws of the Fairfield HOA.

The FFHOA Board will post the proposed "DRAFT" of the Bylaws on-line beginning June 1, 2016, to July 1, 2016, for your review and comments on our FFHOA Web Page – www.fairfieldsubdivision.com. Please see below, or view within the Links Section of the website to review. If you would like a hard copy of the draft, please contact Management via phone or email provided above.

It is requested that all Property Owners review the Bylaws Draft and provide any comments you may have back to our Fairfield HOA Management Company by contacting Management via email provided above. Your comments are requested back no later than July 31, 2016. Although the Bylaws Draft is lengthy, it reflects a comprehensive set of administrative guidelines that the FFHOA did not previously have, in essence, every provision is new to our subdivision. These Bylaws will help the Board of Directors serve you better and your assistance is greatly appreciated.

Your comments will be reviewed by the Fairfield HOA Board, our Fairfield HOA Management Company and our Fairfield HOA Legal Counsel.

The final version of the Bylaws, with any changes, will be placed back on the FFHOA website for final review on approximately July 15, 2016 (www.fairfieldsubdivision.com).

On approximately July 20, 2016, all Property Owners will be mailed a *CONSENT TO ADOPT BYLAWS* form requesting your acceptance. Upon completion, return in the self-addressed return envelope no later than July 31, 2016.

Should you have any questions or concerns, please contact Management via email provided above.

Kindest Regards,

Fairfield HOA Board of Directors
Rob Jones – President
Ken Shipper – Vice President
Charles Cox – Secretary / Treasurer